

MELLITAH OIL & GAS B.V. JOINT PROJECTS TEAM

ENQUIRY FOR PREQUALIFICATION (NO. JPTPQ/009/12) GEOPHYSICAL, GEOMORPHOLOGICAL & GEOTECHNICAL INVESTIGATION

LIBYAN OFFSHORE – STRUCTURE "A" DEVELOPMENT

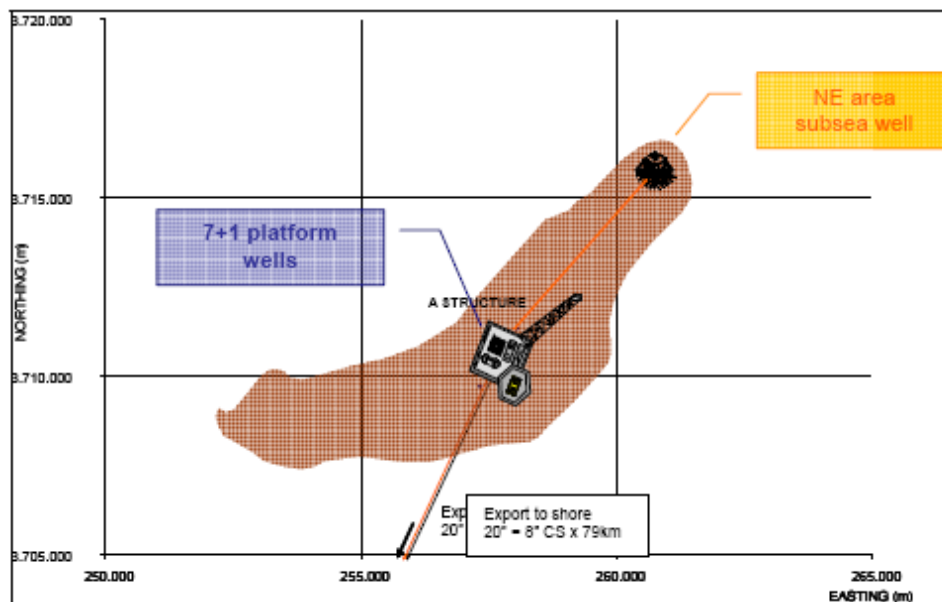
MELLITAH OIL & GAS B.V. BEING THE LEADING OPERATIVE IN LIBYA (HEREINAFTER REFERRED TO AS "MOG"), INTENDS TO AVAIL ITSELF OF THE COOPERATION OF A QUALIFIED AND EXPERIENCED CONTRACTOR FOR PERFORMING GEOPHYSICAL, GEOMORPHOLOGICAL AND GEOTECHNICAL INVESTIGATION SERVICES RELEVANT TO STRUCTURE A.

THE SELECTION OF THE CONTRACTOR WILL BE MADE ON THE BASIS OF COMPETITIVE TENDERING.

SUBJECT TO YOUR AVAILABILITY TO PARTICIPATE AND TO FURTHER APPROVAL OF YOUR COMPANY AS PARTICIPANT TO THE GEOPHYSICAL, GEOMORPHOLOGICAL AND GEOTECHNICAL INVESTIGATION TENDER.

PROJECT DESCRIPTION

THE A STRUCTURE IS LOCATED IN THE CENTRAL PART OF BLOCK NC41, APPROXIMATELY 75 KM FROM THE LIBYAN COAST IN A WATER DEPTH RANGING FROM 93 TO 145 M.



THE A STRUCTURE DEVELOPMENT ENVISAGES THE EXPLOITATION OF THE GAS AND ASSOCIATED CONDENSATE THROUGH A WELLHEAD AND PRODUCTION PLATFORM LOCATED OFFSHORE IN 96 M WATER DEPTH AND A SUBSEA WELL. BOTH PRODUCTION



PLATFORM AND SUBSEA WELL ARE APPROXIMATELY 79 KM FROM THE ONSHORE MELLITAH COMPLEX.

THE DEHYDRATED GAS AND PARTIALLY STABILIZED CONDENSATE WILL BE EXPORTED FROM THE PLATFORM TO MELLITAH COMPLEX BY MEANS OF TWO DEDICATED SEALINES.

THE SEALINES SHORE APPROACH ARRIVES TO THE EXISTING MELLITAH PLANT.



SURVEY SCOPE OF WORK

THE SURVEYS INCLUDE GEOTECHNICAL, GEOMORPHOLOGIC AND GEOPHYSICS INVESTIGATION.

GEOMORPHOLOGIC AND GEOPHYSICAL SURVEY (SEALINES, FIXED PLATFORM, SUBSEA WELL, SSV, PLET AND SUBSEA FLOWLINE)

THE GEOMORPHOLOGIC AND GEOPHYSICAL SURVEYS AND ASSOCIATED SAMPLING AND TESTING SHALL INCLUDE:

- THE INVESTIGATION OF THE SEABED MORPHOLOGY
- INVESTIGATION OF THE STRATIGRAPHIC PROFILE
- GEOTECHNICAL INVESTIGATION OF THE SHALLOW LAYERS
- INVESTIGATION OF ENVIRONMENTAL CONDITIONS.

THE EQUIPMENT FOR GEOMORPHOLOGIC AND GEOPHYSICAL SURVEY SHALL SATISFY REQUIREMENTS HEREIN REPORTED:

EQUIPMENT	REQUIREMENT
DGPS POSITIONING SYSTEM	ACCURACY BETTER THAN 2 M
MBE (MULTI-BEAM ECHOSOUNDER) (A SINGLE BEAM ECHO-SOUNDER SHALL ALWAYS BE USED IN CONJUNCTION WITH THE MULTI BEAM)	MULTI BEAM ACCURACY BETTER THAN 25 CM OR 1% OF WATER DEPTH
SSS (SIDE SCAN SONAR)	TARGET RESOLUTION BETTER THAN 50 CM RANGE 50 M
SBP (SUB BOTTOM PROFILER)	NOMINAL RESOLUTION BETTER THAN 30 CM; MINIMUM PENETRATION 20 M
PARAMETRIC SBP (SUB BOTTOM PROFILER)	PENETRATION > 100M
HRMCSS (HIGH RESOLUTION MULTI CHANNEL SEISMIC REFLECTION)	NOMINAL RESOLUTION 1 M AT SEABED, MINIMUM PENETRATION 150 M
MAGNETOMETER	RESOLUTION BETTER THAN 0.5 GAMMAS
HRSR (HIGH RESOLUTION SEISMIC REFRACTION)	RESOLUTION BETTER THAN 0.25 M AT SEABED

THE EQUIPMENT FOR SHALLOW GEOTECHNICAL INVESTIGATION SHALL INCLUDE:

- PISTON SAMPLER, 3" DIAMETER
- PUSH SAMPLER, 3" AND 2" DIAMETER
- SEABED CONE PENETROMETER APPARATUSES MOUNTING STANDARD 10 CM² TIP, 150 CM² FRICTION SLEEVE, WITH PORE PRESSURE MEASUREMENTS (PCPT); THE APPARATUSES SHALL BE SUITABLE FOR A RANGE OF SOIL CONDITIONS RANGING FROM SOFT CLAYS TO HARD CLAYS AND FROM LOOSE SANDS TO



DENSE SANDS. MINI CONE TESTS (MCT), TYPICALLY HAVING 1 - 2 CM² TIP SHALL NOT BE USED

- SEABED CONE PENETROMETER APPARATUSES MOUNTING STANDARD 10 CM² TIP, 150 CM² FRICTION SLEEVE, WAVE VELOCITIES MEASUREMENTS (SPCPT); THE APPARATUSES SHALL BE SUITABLE FOR A RANGE OF SOIL CONDITIONS RANGING FROM SOFT CLAYS TO HARD CLAYS AND FROM LOOSE SANDS TO DENSE SANDS. MINI CONE TESTS (MCT), TYPICALLY HAVING 1 - 2 CM² TIP SHALL NOT BE USED
- CONVENTIONAL DRILLING AND CPT EQUIPMENT OPERATED FROM A JACK-UP PLATFORM MAY BE USED INSTEAD OF SEABED EQUIPMENT IN THE NEAR SHORE AREA IN WATER DEPTHS UP TO 15 M

GEOTECHNICAL SURVEY

SEALINES AND FLOWLINE

THE OBJECTIVE OF THE GEOTECHNICAL INVESTIGATION PROGRAM ALONG THE SEALINE AND FLOWLINE IS THE DETAILED EVALUATION OF THE SOIL PROFILE AND THE GEOTECHNICAL CHARACTERISTICS OF EACH LAYER OF INTEREST FOR EVALUATION OF:

- SEAFLOOR STABILITY
- PIPELINE PENETRATION AND LATERAL FRICTION MOBILIZATION DURING INSTALLATION
- SELF BURIAL AS A RESULT OF WAVE/CURRENT ACTION AND SEDIMENT TRANSPORT
- TRENCHING, STABILITY AGAINST CURRENT/WAVE ACTION AND/OR SUBMARINE SLIDES
- AXIAL AND LATERAL RESPONSE AS A RESULT OF THERMAL AND PRESSURE LOADING
- SEISMIC RESPONSE INCLUDING LIQUEFACTION POTENTIAL AND ITS CONSEQUENCE IN TERMS OF VERTICAL AND LATERAL DISPLACEMENTS.

FIXED PLATFORM

THE OBJECTIVE OF THE GEOTECHNICAL INVESTIGATION PROGRAM AT THE FIXED PLATFORM LOCATION IS THE DETAILED EVALUATION OF THE SOIL PROFILE AND THE GEOTECHNICAL CHARACTERISTICS OF EACH LAYER OF INTEREST FOR THE ANALYSIS OF:

- SEAFLOOR STABILITY
- MUD MATS BEARING CAPACITY
- AXIAL AND LATERAL PILES BEARING CAPACITY AND PERFORMANCE IN OPERATIVE, STORM AND SEISMIC CONDITIONS
- PILE INSTALLATION (IN CASE OF DRIVEN PILES: SELF PENETRATION, DRIVING, REDRIVING)
- LOCAL SEISMIC RESPONSE ANALYSIS, INCLUDING LIQUEFACTION POTENTIAL AND ITS CONSEQUENCE IN TERMS OF AXIAL AND LATERAL PILE RESPONSE.

SUBSEA WELL / SSIV / PLET

THE OBJECTIVE OF THE GEOTECHNICAL INVESTIGATION PROGRAM AT THE SUBSEA WELL, SSIV AND PLET STRUCTURES LOCATIONS IS THE DETAILED EVALUATION OF THE SOIL



PROFILE AND THE GEOTECHNICAL CHARACTERISTICS OF EACH LAYER OF INTEREST FOR THE ANALYSIS OF, INTER ALIA:

- SEAFLOOR STABILITY
- FOUNDATION BEARING CAPACITY UNDER STATIC AND CYCLIC LOADS
- FOUNDATION SETTLEMENTS
- LOCAL SEISMIC RESPONSE ANALYSIS, INCLUDING LIQUEFACTION POTENTIAL AND ITS CONSEQUENCE ON FOUNDATION RESPONSE
- CONDUCTOR INSTALLATION (IN CASE OF DRIVEN PIPES: SELF PENETRATION, DRIVING, REDRIVING).

THE DRILL RIG EQUIPMENT SHALL HAVE THE FOLLOWING CHARACTERISTICS:

- THE ROTARY DRILLING RIG SHALL BE ABLE TO GUARANTEE THE REACHING OF THE MAXIMUM REQUIRED DEPTH OF 150 M FROM SEA BED IN ANY KIND OF MATERIALS;
- THE DRILL STRING, MADE OF STEEL PIPE, SHALL HAVE ADEQUATE DIAMETERS (100 TO 200 MM) TO INSERT THE WIRELINE SAMPLING/CORING AND TESTING TOOLS;
- THE DRILL RIG EQUIPMENT WILL BE INSTRUMENTED TO PROVIDE CONTINUOUS MONITORING OF THE FOLLOWING PARAMETERS: BIT WEIGHT, ROTATION PER MINUTE, TORQUE, MUD PRESSURE, MUD FLOW AND RATE OF PENETRATION.

THE EQUIPMENT FOR THE GEOTECHNICAL INVESTIGATION CARRIED OUT WITH THE "DRILLING/DOWN HOLE MODE" OF OPERATION SHALL INCLUDE:

- THIN WALL PISTON SAMPLER, 3" DIAMETER, WORKING LENGTH > 600 MM;
- THIN WALL PUSH SAMPLER, 3" AND 2" DIAMETER, > 600 MM;
- THICK WALL HAMMER SAMPLER, 3" AND 2" DIAMETER; DROP WEIGHT 750 N, FALLING HEIGHT 1 M OR 1.5 M; SPLIT SPOON SAMPLERS AND CORE CATCHER WILL BE ALLOWED.
- ROCK CORING EQUIPMENT, MINIMUM 2" CORE DIAMETER;
- DOWNHOLE CONE PENETROMETER APPARATUSES MOUNTING STANDARD 10 CM2 TIP, 150 CM2 FRICTION SLEEVE, WITH PORE PRESSURE MEASUREMENTS BEHIND THE CONE (U2);
- DOWNHOLE VANE SHEAR TESTING DEVICES SUITABLE TO MEASURE THE REQUIRED PARAMETERS (UNDRAINED PEAK AND RESIDUAL STRENGTH) WITH APPROPRIATE ACCURACIES IN A RANGE OF SOIL CONDITIONS, FROM SOFT CLAYS TO STIFF CLAYS SHALL BE AVAILABLE.

THE SELF ELEVATING PLATFORM/JACK-UP FOR WATER DEPTH < 15-20 M SHALL HAVE THE FOLLOWING CHARACTERISTICS:

- CENTRAL MOON POOL
- DGPS SYSTEM
- ROTARY DRILLING SYSTEM SUITABLE FOR OPERATING ACCORDING TO THE "DRILLING/DOWN HOLE MODE" FOR CONVENTIONAL SAMPLING, PCPT, VANE TESTING AND CORING, RATED FOR THE WATER DEPTH AT THE SITE AND FOR THE BOREHOLE DEPTH
- GEOTECHNICAL EQUIPMENT AND CONSUMABLES FOR DRILLING, SAMPLING AND TESTING
- ECHO SOUNDER.



THE VESSEL SHALL HAVE THE FOLLOWING CHARACTERISTICS:

SATISFY COMPANY STANDARD “SURVEY VESSELS MINIMUM SAFETY REQUIREMENTS”
SELT-ST-0839-11 AND IN ADDITION:

- ENSURE A GOOD OPERATING STABILITY IN ALL SEA AND WEATHER CONDITIONS PREVAILING AT THE TIME OF THE SURVEY AS DEMONSTRATED BY ANALYSIS OF METEO-MARINE DATA FOR THE AREA (ABSOLUTE MINIMUM SEA STATE 4 OF WMO, CODE 3700) AND IN ANY CASE IT SHALL BE EQUIPPED WITH WAVE COMPENSATION SYSTEMS OR DEVICES;
- HAVE CAPABILITY OF OPERATING AT LOW SPEEDS (2 KNOTS) WITH NEGLIGIBLE RADIATED NOISE;
- HAVE VALID CLASSIFICATION ETC. CERTIFICATES, ISSUED BY LLOYD, BUREAU VERITAS OR OTHER INTERNATIONALLY RECOGNIZED REGISTER OF SHIPPING;
- BE EQUIPPED WITH SUITABLE NAVIGATION AND DGPS POSITIONING SYSTEMS;
- BE EQUIPPED WITH SEABED SAMPLING, PCPT AND SCPT EQUIPMENTS;
- THE VESSEL SHALL BE SUITABLE FOR OPERATING IN THE MEDITERRANEAN SEA AND FOR ALLOWING THE “DRILLING/DOWN HOLE MODE” OF OPERATING FOR SAMPLING AND PCPT AND VANE TESTING; THE VESSEL SHALL ALLOW TO OPERATE ACCORDING TO THE “NON-DRILLING/SEABED MODE” FOR SPECIAL FULL-FLOW PENETROMETER TESTING AND DWS 110 SAMPLING THE VESSEL MUST BE EQUIPPED TO HANDLE ALSO LONG DWS 110 SAMPLERS WITHOUT DISTURBANCE.
- DYNAMIC POSITIONING SYSTEM;
- CENTRAL MOON POOL;
- ROTARY DRILLING SYSTEM RATED FOR THE WATER DEPTH AT THE SITE AND FOR THE BOREHOLE DEPTH;
- HEAVE COMPENSATION SYSTEM;
- INCLUDE ALL THE EQUIPMENTS TO MEET THE REQUIREMENTS TO CARRY OUT THE SURVEYS.



TIME SCHEDULE

MOG INTENTION IS TO INITIATE A TENDER FOR LIBYAN OFFSHORE – AREA D (EX. NC41) STRUCTURE A GEOTECHNICAL, GEOMORPHOLOGIC AND GEOPHYSICS INVESTIGATION ACTIVITIES IN 2ND QUARTER 2013

QUALIFICATIONS

ONLY QUALIFIED COMPANIES OR CONSORTIA OR JV THAT HAVE PROVEN CAPABILITY AND RECENT EXPERIENCE OF GEOTECHNICAL, GEOMORPHOLOGIC AND GEOPHYSICS INVESTIGATION SERVICES WITH SPECIFIC EXPERTISE IN OFFSHORE HYDROCARBONS SIMILAR PROJECTS WILL BE CONSIDERED TO COMPETITIVELY TENDER FOR THE SCOPE OF WORK DESCRIBED ABOVE.

INTERESTED COMPANIES ARE REQUESTED TO PROVIDE THE INFORMATION AS SET FORTH IN THE INFORMATION AND DOCUMENTS FOR "CONTRACTOR EVALUATION" REQUEST, DETAILED IN BELOW.

THE PURPOSE OF THE INFORMATION AND DOCUMENTS REQUEST IS TO START A "QUALIFICATION ASSESSMENT" AND TO GIVE AN OPPORTUNITY TO THE SELECTED COMPANIES TO PROVIDE DETAILS OF ITS LEGAL STRUCTURE, ITS MANAGEMENT, ITS EXPERIENCE, ITS RESOURCES AND OVERALL CAPABILITY TO PERFORM THE WORK.

MOG MUST SATISFY ITSELF THAT EACH OF THE FINAL SELECTED COMPANIES HAVE THE RESOURCES, MANAGEMENT AND ALL THE CAPABILITY TO ACT AS A SINGLE LEGAL ENTITY (COMPANY) IN ORDER TO ACHIEVE THE REQUIRED TARGETS OF QUALITY, HSE, STANDARDS AND PROGRAMME. THE QUALIFICATION ASSESSMENT THEREFORE REQUIRES SPECIFIC INFORMATION REGARDING THE ESTABLISHMENT OF THE COMPANY, ITS INTERNAL ORGANISATION, OVERALL ORGANIZATION, ENGINEERING CRITERIA, THE METHOD OF APPROACHING AND PERFORMING THE WORK, AND THE RESOURCES AVAILABLE. MOG WOULD LIKE TO STRESS THE IMPORTANCE IT PLACES ON THIS PREQUALIFICATION DOCUMENT AND ASK THAT COMPANY SUBMIT ALL THE INFORMATION AS REQUESTED.

ALL RESPONSES ARE TO BE SUPPORTED BY SUCH NARRATIVE, ORGANISATION CHARTS, RESOURCE CHARTS AND OTHER INFORMATION WHICH THE COMPANY CONSIDERS NECESSARY TO SUBSTANTIATE THE INDIVIDUAL RESPONSES AND PROVIDE MOG WITH THE REQUIRED CONFIDENCE IN THE COMPANY'S CAPABILITIES AND EXPERIENCES.

RESPONSES

IF YOU INTEND TO BID, PLEASE:

1. CONFIRM YOUR AUTHORIZATION FOR A "QUALIFICATION ASSESSMENT" WHICH WILL BE CONDUCTED BY MOG REPRESENTATIVE AND WHICH MIGHT ALSO REQUIRE A VISIT TO YOUR PREMISES
2. ADVISE THE ESTIMATED WORKLOAD (MAXIMUM, BUSY AND AVAILABLE) FOR THE PERIOD 2012-2013
3. CONFIRM YOUR CAPABILITY AND AVAILABILITY TO MEET THE TIME SCHEDULE INDICATED IN THIS LETTER

IF INTERESTED AND WITHOUT ANY OBLIGATION ON OUR PART YOU ARE KINDLY REQUESTED TO COMPLETE AND STAMP ALL PAGES WITH COMPANY SEAL THE



ATTACHED PRE-QUALIFICATION QUESTIONNAIRE AND SUBMITT (BY HAND, BY COURIER MAIL OR BY FAX) YOUR REPLY NOT LATER THAN **22ND OF OCTOBER 2012** TO:

GEOTECHNICAL, GEOMORPHOLOGIC AND GEOPHYSICS INVESTIGATION
PREQUALIFICATION (NO. JPTPQ/009/12)

JPT PRE-QUALIFICATION COMMITTEE, CHAIRMAN
MELLITAH OIL & GAS B.V.

DAT EL EMAD COMPLEX, TOWER 1, FLOOR 8, P.O. BOX 91651, TRIPOLI, LIBYA
TEL: +218.21.3350746-7-8 EXT. 26831
FAX: +218.21.3350628
E-mail: aomar@mellitahog.ly
aelgadi@mellitahog.ly

ADDITIONAL INFORMATION

THIS PRE-ENQUIRY SHALL NOT BE CONSIDERED AN INVITATION TO BID AND THEREFORE IT DOES NOT REPRESENT OR CONSTITUTE ANY PROMISE, OBLIGATION OR COMMITMENT OF ANY KIND ON THE PART OF MOG, TO ENTER INTO ANY AGREEMENT OR ARRANGEMENT WITH YOU OR WITH ANY COMPANY PARTICIPATING IN THIS PRE-ENQUIRY.

CONSEQUENTLY, ALL DATA AND INFORMATION PROVIDED BY YOU SHALL NOT BE CONSTRUED AS A COMMITMENT ON THE PART OF MOG, TO ENTER INTO ANY AGREEMENT OR ARRANGEMENT WITH YOU, NOR SHALL THEY ENTITLE YOUR COMPANY TO CLAIM ANY INDEMNITY FROM MOG.

ALL DATA AND INFORMATION PROVIDED PURSUANT TO THIS PRE-ENQUIRY WILL BE TREATED AS STRICTLY CONFIDENTIAL AND WILL NOT BE DISCLOSED OR COMMUNICATED TO NON-AUTHORIZED PERSONS OR COMPANIES EXCEPT MOG.

PLEASE CONFIRM THE RECEIPT OF THIS PRE-ENQUIRY AND KINDLY SUBMIT THE DATA/INFORMATION REQUESTED BY THE DATE INDICATED ABOVE.



INFORMATION AND DOCUMENTS FOR VENDOR EVALUATION

THE PURPOSE OF THIS QUESTIONNAIRE IS TO ASSIST IN DECIDING WHICH CONTRACTORS TO SHORT-LIST FOR INVITATION TO TENDER.

IN ORDER TO SIMPLIFY THE PROCESS, YOU DON'T NEED TO PROVIDE SUPPORTING DOCUMENTS, FOR EXAMPLE, ACCOUNTS, CERTIFICATES, STATEMENTS OR POLICIES WITH THE QUESTIONNAIRE.

HOWEVER, MELLITAH OIL & GAS B.V. (MOG) MAY ASK TO SEE THESE DOCUMENTS AT A LATER STAGE. YOU MAY ALSO BE ASKED TO CLARIFY YOUR ANSWERS OR PROVIDE MORE DETAILS.

PLEASE ANSWER EVERY QUESTION. IF THE QUESTION DOES NOT APPLY TO YOU PLEASE WRITE **N/A**; IF YOU DON'T KNOW THE ANSWER PLEASE WRITE **N/K**.

CONSORTIA

IF YOU ARE SUBMITTING A BID AS A **CONSORTIUM**, EACH PARTNER ORGANIZATION MUST COMPLETE A **SEPARATE** FORM, HOWEVER SECTION 10 ONLY NEEDS TO BE COMPLETED BY ONE BIDDER.

**ARE YOU BIDDING TO PROVIDE THIS SERVICE AS A CONSORTIUM? YES/NO
IF SO PLEASE CONFIRM THE NAMES OF ALL ORGANIZATIONS
CONTRIBUTING TO THIS BID:**

PRE-QUALIFICATION QUESTIONNAIRE

1. Basic Details of Company Profile, Organization, Reference & Joint Venture Agreement.

1.1	Name of organization in whose name the tender would be submitted: If you are bidding as a consortium what are the names of your partner organizations?
1.2	Contact name for enquires about this bid:
	Home Office: Office in Libya:
1.3	Contact position (Job Title)
	Home Office: Office in Libya:
1.4	Main Address for Correspondence, including full Post Code:
	Home Office: Office in Libya:
1.5	Telephone number:
	Home Office: Office in Libya:
1.6	Fax number:
	Home Office: Office in Libya:
1.7	E-mail address:
	Home Office: Office in Libya:
1.8	Company website address (if any):
1.9	Company Registration number
1.10	Date of Registration
1.11	Registered address including full post code if different from 1.4 above
1.12	Name of (ultimate) parent company (if this applies)
1.13	Companies House Registration number of parent company (if this applies)
1.14	Company and Group Structure (if applicable) with the list of major Shareholders
1.15	Company Organization Chart



1.16	Resume of the Project Owner dedicated to the project
1.17	Overall number of Company's internal employees (with an indication of the last 3 years trend) and breakdown of resources dedicated to: Geotechnical, Geomorphologic and Geophysics investigation
1.18	Company Organization description, including processes (also outsourcing) interactions
1.19	Recent Company brochures
1.20	Certificate from the Chamber of Commerce and/or Company Registration in Country Register
1.21	List and details of major similar projects completed over the last five years, with evidence of your client, your scope of work, country, date of award and total value
1.22	In case of "Joint Venture" (JV) the JV Agreement with indication of the organization, rules, list of technical and HSEQ procedures valid for JV you plan will be applied to the Libyan Offshore – Area D (Ex. NC41) Structure A



2. Economic and Financial Information

2.1	What was your turnover in the last two years (if this applies)	
	\$/£/€: _____ for year ended April 2012	\$/£/€: _____ for year ended April 2011
If this does not apply, what year did you commence business? _____		
2.2	Has your organization met the terms of its banking facilities and loan agreements (if any) during the past year?	Yes / No
2.3	If "No" what were the reasons, and what has been done to put things right?	
2.4	Has your organization met all its obligations to pay its creditors and staff during the past year?	Yes / No
2.5	If "No" please explain why not:	
2.6	What is the name and branch of your bankers (who could provide a reference)?	Name: Branch: Contact details:
If asked, would you be able to provide at least one of the following?		
	<i>A copy of your most recent audited accounts (for the last two years if this applies)</i>	Yes / No
	<i>A statement of your turnover, profit & loss account and cash flow for the most recent year of trading</i>	Yes / No
	<i>A statement of your cash flow forecast for the current year and a bank letter outlining the current cash and credit position</i>	Yes / No
2.7	Annual reports for the last fiscal year	
2.8	Financial Structure of the Company	
2.9	Indicate if a Parent Company or an Ultimate Holding Company Guarantee can be supplied if required	
2.10	Indicate if the Company can provide a Performance Bond	
2.11	Any additional information relevant to the financial stability and integrity of the Company	



3. Geotechnical, Geomorphologic and Geophysics investigation services

3.1	What are the main business activities of your organization?
3.2	How many staff does your organization have?
3.3	Office location(s) for this project, if different from main office location(s)
3.4	Details of organisation
3.5	In case of Group of Companies the point 3 shall be detailed for each member and the proposed distribution of the work among them for Libyan Offshore – Area D (Ex. NC41) Structure A
3.6	Workload for years 2011-2012 with evidence of: TOTAL/MAX PRODUCTION/WORK CAPACITY; BOOKING CAPACITY and SPARE CAPACITY
3.7	Evidence regarding project similar to Libyan Offshore – Area D (Ex. NC41) Structure A
3.8	Sample of deliverables to be produced during Geotechnical, Geomorphologic and Geophysics investigation services
	Sample of your standard Annual Production/Work Planning
	Qualified suppliers list for critical products/activities/services



4. Experience and References

Please provide details of three recent contracts that are relevant to the requirement. If you cannot provide three references, please explain why.					
		Reference 1	Reference 2	Reference 3	
4.1	Customer Organization (name):				
4.2	Customer contact name and phone number:				
4.3	Date contract awarded:				
4.4	Contract reference and brief description:				
4.5	Value:				
4.6	Date contract was completed				
4.7	Have you had any contracts terminated for poor performance in the last three years, or any contracts where damages have been claimed by the contracting authority?				Yes / No
4.8	If "Yes" please give details:				

5. Insurance

5.1	Please provide details of your current insurance cover:	
a)	Employers Liability	Value \$/£/€ _____
b)	Public Liability	Value \$/£/€ _____
c)	Other (please provide details particularly with respect to rendered similar Services)	Value \$/£/€ _____

6. Quality Assurance

6.1	Does your organization hold a recognized quality management certification for example BS/EN/ISO 9000:2000 or equivalent? If Yes please state name of certification _____.	Yes / No
6.2	If No , does your organization have a quality management system*? If you do not have quality certification or a quality management system, please explain why:	Yes / No
6.3	Quality Manual and list of procedures/instructions in use	
6.4	Quality Control Plan to be employed in projects similar to the Libyan Offshore – Area D (Ex. NC41) Structure A scope of work	

7. Health & Safety and Environment

7.1	Health & Safety Management System certification and/or documents proving the Company compliance with national/international H&S standards (e.g. ISO 18001);	
7.2	Does your organization have a written health and safe work policy? (see notes at end of questionnaire)	Yes / No
7.3	Does your organization have a health and safety at work system?	Yes / No
7.4	If " No ", to either of the above please explain why:	
7.5	Sample of typical HSE Management Plan for engineering used in project similar to Bahr Essalam 2 nd Phase Project scope of work	
7.6	Environment Management System certification and/or documents proving the Company compliance with national/international Environmental standards (e.g. ISO 14001);	
7.7	Does your organization have an environment management system?	Yes / No
7.8	Does your organization have a sustainable procurement policy?	Yes / No
7.9	Evidence of compliance of your products/plant/supplies in order to international laws and standards applicable for environmental requirements	
7.10	Any additional information relevant to establish that Company has the necessary experience, capability and financial viability to undertake the activities in question safely and in an environmentally sound manner	

8. Equalities

8.1	Does your organization have a written equal opportunity policy, to avoid all types of discrimination?	Yes / No
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9. Professional and Business Standing

Do any of the following apply to your organization, or to (any of) the director(s) / partners / proprietor(s)?		
9.1	Is in a state of bankruptcy, insolvency, compulsory winding up, receivership, composition with creditors, or subject to relevant proceedings	Yes / No
9.2	Has been convicted of a criminal offence related to business or professional conduct	Yes / No
9.3	Has committed an act of grave misconduct in the course of business	Yes / No
9.4	Has not fulfilled obligations related to payment of social security contributions	Yes / No
9.5	Has not fulfilled obligations related to payment of taxes	Yes / No
9.6	Is guilty of serious misrepresentation in supplying information	Yes / No
9.7	Is not in possession of relevant licenses or membership of an appropriate organization where required by law.	Yes / No
9.8	If the answer to any of these questions is "Yes" please give brief details below, including what has been done to put things right.	

10. Requirement specific questions

10.1	Please provide evidence that your organization/consortia would be able to deliver a high standard of Engineering / Materials / Installation / Construction & Commissioning Activities.
10.2	Have you experience of providing a similar work to another organization? If so please provide details.
10.3	What is your capacity to offer this work to others ?
10.4	How you will ensure that your service will meet the objectives as set out in the specification document?



11. DECLARATION

I DECLARE THAT TO THE BEST OF MY KNOWLEDGE THE ANSWERS SUBMITTED IN THIS PQQ (AND ANY SUPPORTING MODULES) ARE CORRECT. I UNDERSTAND THAT THE INFORMATION WILL BE USED IN THE EVALUATION PROCESS TO ASSESS THE ORGANIZATION'S SUITABILITY TO BE INVITED TO TENDER FOR THE REQUIREMENT.

FORM COMPLETED BY:	
Organization Name:	
Authorized Official:	
Position (Job Title):	
Date:	
Telephone number:	
Signature:	

***Notes:**

ENVIRONMENTAL MANAGEMENT SYSTEM MEANS PROCESSES AND PROCEDURES TO ENSURE THAT ENVIRONMENTAL ISSUES ARE PROPERLY MANAGED AND ALL LEGAL REQUIREMENTS ARE MET.

HEALTH AND SAFETY POLICIES

ANY BUSINESS EMPLOYING FIVE OR MORE PEOPLE HAS, BY LAW, TO PREPARE AND BRING TO THE ATTENTION OF EMPLOYEES A WRITTEN HEALTH AND SAFETY POLICY STATEMENT.

A HEALTH AND SAFETY POLICY USUALLY CONSISTS OF THREE DISTINCT SECTIONS NAMELY:

GENERAL POLICY STATEMENT – A SHORT STATEMENT OUTLINING THE ORGANIZATION'S COMMITMENT TO HEALTH AND SAFETY, SIGNED AND DATED BY THE SENIOR ORGANIZATION OFFICIAL (FOR EXAMPLE, THE MANAGING DIRECTOR).

ORGANIZATION – HOW THE ORGANIZATION ADDRESSES HEALTH AND SAFETY; LINES OF COMMUNICATION BETWEEN MANAGERS AND STAFF; AND ANY SPECIFIC DUTIES/RESPONSIBILITIES ASSIGNED WITHIN THE ORGANIZATION - THIS SHOULD BE RELATIVELY STRAIGHTFORWARD FOR SMALLER ORGANIZATIONS.

ARRANGEMENTS – THE SYSTEMS AND PROCEDURES IN PLACE FOR ENSURING EMPLOYEES' HEALTH AND SAFETY AT WORK



SHIPPING INSTRUCTION:

1. ALL THE DOCUMENTS SHOULD BE RECORDED IN A CD-ROM TO BE SENT US IN 2 (TWO) COPIES, WITH A CONSISTENT DOCUMENT LIST (ON PAPER) ATTACHED;
2. MOG ACCEPTED FILE TYPES ARE: *ACROBAT READER (.PDF), MS WORD, MS EXCEL, MS POWERPOINT, MS PROJECT*;
3. SHOULD THE DOCUMENTS ELECTRONIC STORAGE BE IMPOSSIBLE, PLEASE SHIP THEM IN HARD COPY BY EXPRESS COURIER;
4. EVERY FILE MUST BE IDENTIFIED WITH AN IDENTIFICATION CODE AND A SHORT NAME (E.G.: A2 – ORGANIZATION CHART.PDF)";
5. IN ANY ENVELOPE CONTAINING THE CD ROMS (OR THE DOCUMENTS) PLEASE QUOTE THE REFERENCES REPORTED IN THE FRAME:

Company NAME
PRE-QUALIFICATION DOCUMENTATION FOR
Area D (Ex. NC41) Structure A
